

Northern California World Service Area  
**Calendar Information Form**

**Please return this form to:**

**Web Site Administrator, 6426 Hidden Creek Drive San Jose, CA 95120**

**Email: artb@ncwsc.org**

**Are you having a special event? Would you like word to get out to the groups through the *Twelve Stepper*? to the computer linked public through NCWSA's Web Site? Allow ample time for processing, and include as much of the following information as possible.**

Date of Event \_\_\_\_\_ District or AIS \_\_\_\_\_

Name or type of Event \_\_\_\_\_

Day of week and Time \_\_\_\_\_

Place \_\_\_\_\_

Street Address \_\_\_\_\_

City and Zip \_\_\_\_\_

Check if you want it published in the *Twelve Stepper* \_\_\_\_\_; Web Site \_\_\_\_\_

Details of the event \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Person to Contact for more information \_\_\_\_\_

Their Telephone number \_\_\_\_\_, e-mail \_\_\_\_\_

Is there a flyer available? If there is, please attach to this form.

\_\_\_\_\_

Does your District or AIS have business meetings or events that occur on a regular basis? Please send that information.

District or AIS \_\_\_\_\_ Meeting or event \_\_\_\_\_

Day of week \_\_\_\_\_ Cycle (example-firstSat.) \_\_\_\_\_

Regular place of meeting \_\_\_\_\_

Time of meeting \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

Contact person, phone &/or email \_\_\_\_\_

\_\_\_\_\_

Regularly scheduled events will be published for NCWSC use, do you also wish them to be published in the *Twelve Stepper*? \_\_\_\_\_ On the Web? \_\_\_\_\_