

# **NORTHERN CALIFORNIA** **ALATEEN COORDINATOR GUIDELINES**

## **What is an Alateen Coordinator?**

An Alateen Coordinator is someone who is able to use the Al-Anon principles when assisting ALATEEN Sponsors, Coordinators and ALATEENS with problems or concerns arising in their perspective groups and/or district by using CAL literature, Bylaws, WSO Service manual, WSO Guidelines and NCWSC Binder.

Also, it is suggested that the Alateen Coordinator have a strong Al-Anon program with regular attendance at group meetings and reading of CAL literature and be or have been involved as an ALATEEN group Sponsor or Coordinator in their local district. Additionally, patience, tolerance, acceptance and most importantly a lot of love for ALATEENS, Sponsors and Coordinators is one of the many aspects of this position.

## **How does an Alateen Coordinator operate?**

1. The Alateen Coordinator must have reliable transportation and be able to travel throughout Northern California.
2. The Alateen Coordinator must have a telephone.
3. The Alateen Coordinator attends four (4) NCWSA Committee meetings, the Convention and the Assembly as scheduled by the NCWSA Chairperson (These functions are reimbursed by NCWSA).
4. The Alateen Coordinator coordinates ALATEEN Sponsor/Coordinator workshops as requested for Northern California.
5. The Alateen Coordinator works with Northern California Alternate ALATEEN Coordinator on production of the ALATEEN EXPRESS (i.e., articles, topics).
6. The Alateen Coordinator supports the Northern California ALATEEN Conference (NoCAC) Chairperson, Sponsors and Committee in an advisory capacity.
7. The Alateen Coordinator supports the NCWSA Convention ALATEEN Chairperson, Sponsor and Committee in an advisory capacity.
8. The Alateen Coordinator along with input from the Alternate Alateen Coordinator and many ALATEENS chooses the Alateen Liaison.
9. The term for this position is three (3) years, one day at a time.