

## **DIVERSITY COORDINATOR JOB DESCRIPTION**

Due to the diverse ethnic population in Northern California we have felt the need for a Diversity Coordinator.

We see the responsibilities of this Diversity Coordinator:

To provide help in reaching out to the different ethnic groups in our area. We can do this in various ways.

- Contact and cooperate with the Area Delegate, District Representatives and Information Service Offices, encouraging them to keep you informed about any Diversity activities.
- To meet with different ethnic groups and give them information about Al-Anon.
- Mass mailing of appropriate pamphlets to each registered Al-Anon/Alateen group.
- Plan a diversity Day with workshops and speakers providing incite into the different cultures.
- Coordinate with the PI Coordinator and the Non-English Speaking Coordinator
- Be willing to provide speakers for any district that request it.
- Create a committee to work on ways to reach these different ethnic groups of people and work on ways to help them feel more comfortable in Al-Anon.