

TIPS - ADOPTING A LIBRARY

WSO – CAL has assembled tips to help us get started on this project. The simple step by step guidelines are attached. Please remember these are suggestions. Many groups/districts and areas have already placed books in libraries. Many local libraries could use either another copy of the ODAT or some of our other books.

What a fun way to do some Public Information..... Where are all the libraries???

Cal Suggests

Following these guidelines in developing

Cal's Library Project:

- ❖ Ask your district literature coordinator or another trusted servant to coordinate this project.
- ❖ Hold a kick-off brainstorming session as part of the district's next meeting. Form a committee to compile a list of libraries in your district. Include public schools, college, and church libraries.
- ❖ Ask each group in the district to make a commitment to distribute at least one book to a library in their community. Ask them to set a date for completion.
- ❖ Ask each group to inform the coordinator/treasured servant how many books the group plans to place and ask them for their completion date. Get the names of the libraries to avoid duplication.
- ❖ Identify groups that may need some help with this project. We all know that within each district some groups are "richer" and some "poorer." This is an opportunity to be creative and innovative in supporting each other. How?
 - △ Examine the group's literature box. Is there a book that can be distributed *now*?
 - △ Consider a special 'Cal (kitty) jar' to collect donations of change. When there is enough change to purchase a book, select the next library on the list and ask for a willing volunteer to drop it off. (The WSO can e-mail I a graphic jpeg file of Cal for you to use on the jar cover.)
 - △ Have fun-be creative-generate new ways to collect \$5.00 - \$15.00 in one year.
- ❖ Contact the library of your choice and consider the following questions/comments-

Does your library have a specific policy for accepting a donation?

If the answer is yes, ask for specifics and then follow them. If no, ask if they have a staff member who processes donations or if there is an acquisition librarian that you may speak to about making a donation.

(Note - Some larger, city libraries have review boards that consider each purchase and donation. This process may take some time and require follow-through from the group members.)

? For a church library, call the church secretary and ask if they will accept donations. The secretary may refer you to the clergy person for specifics.

? For a school library, contact the school librarian. The school district may have policies on accepting contributions.

? College and university libraries most likely will have an acquisition librarian. Some libraries of this stature may have specific focuses on their holding that may exclude our publications. If this occurs ask them for a referral to an institution that may accept such a donation.

? Ask if you may place a label inside the book that would give a phone number for how to find local meetings, a local web site address, or the WSO 1-888 4AI-Anon number and WSO web site-. www.al-anon.alateen.org.

? Ask if members of the group can leave bookmarks in the Al-Anon books already shelved in their library, notifying readers of other books available or local meeting contacts.

❖ What book should we donate? May we suggest...

- Elementary, Middle or High School library:
 - *Alateen: Hope for Children of Alcoholics* (B-3) \$5.50
 - *Alateen-a day at a time*(B-10) \$ 7.00
 - *Courage To Be Me -Living with Alcoholism* (B-23) \$9.00
 - Church library:
 - *As We Understood...* (B-11) \$8.50
 - *Having Had a Spiritual Awakening* (B-25) 10.00
 - College, University or Medical library:
 - *How Al-Anon Works for Families & Friends of Alcoholics* (B-22) \$11.00
 - *Paths to Recovery-Al-Anon - Steps, Traditions and Concepts* (B-24) \$15.00
 - *From Survival to Recovery: Growing Up in an Alcoholic Home* (B-21) \$13.00
 - *... In A// Our Affairs: Making Crises Work for You* (B-15) \$10.00
 - *Courage To Be Me -Living with Alcoholism* (B-23) \$ 9.00
 - Public library - Any of Cal's CAL books
- ❖ Cal wants everyone to have fun with this project-please write and tell him what your group did, how you did it, and all about your successes!

NCWSA DISTRICT 10 ADOPT-A-LIBRARY GUIDELINES

PURPOSE:

The purpose of the Adopt-A-Library project is to help spread the Al-Anon message by providing Conference Approved Literature (CAL) to a library located close to an established Al-Anon Group in District 10. By "adopting" a library, a group also helps carry the message of Al-Anon through Public Information (PI).

HOW IT WORKS:

1. A meeting decides it wants to "adopt" a nearby public or school library.
2. An Al-Anon member from the group contacts the library and shares their Al-Anon experience on how the program can help families of alcoholics. The member asks if the library would be interested in some free books and pamphlets about Al-Anon. (Attraction, not promotion or salesmanship!)
3. If the library is interested in some CAL, the Al-Anon group will act as the liaison with the library.
4. The group will provide a hard-backed book (CAL), and will be reimbursed (if desired) from District 10 funds for the FIRST book only. The group will keep in touch with the library and from time to time will donate other hard-backed books to the "adopted" library from their own group funds.
5. The group will also help the library obtain Al-Anon CAL pamphlets, posters, etc. This is done by contacting the District 10 Public Information Coordinator for the CAL Pamphlets will be funded from PI budgeted funds.

Suggested literature for Library Public Information Rack. Bookmark M44 Al-Anon Family Groups and/ or table display M73 (current theme) with pamphlet Are you Concerned about someone's drinking? M1. When ordering the display includes 50 pamphlets. Any posters would be great.

6. The PI/CPC Coordinator in the District will keep track of the "adopted libraries" in District 10 and will carry the message of this project within the district.